



Sharlot Hall Museum Library and Archives
415 West Gurley Street
Prescott, AZ 86301
www.sharlot.org

Title: City of Prescott Historic Preservation Ordinances Development Records

Creator: Yavapai Heritage Foundation/Elisabeth F. Ruffner

Dates: 1963-2005

Quantity: 7.5 linear feet (2.5 boxes, 2 shelves of binders)

System of Arrangement:

The collection is arranged in the following series:

Series 1: City of Prescott Historical Advisory Committee/Background

Series 2: Townscape Conservation Commission

Series 3: Prescott Preservation Commission

Series 4: Historic Districts of City of Prescott Register

Abstract: Citizens of Prescott became aware of the value of historic properties along with the year-long (1964) celebration of the founding of Prescott in 1864. By the early 1970's an organized movement was initiated as Yavapai Heritage Foundation, seeking not only to recognize the Prescott assets, but also to offer consultation and guidance to other communities in the region of The Central Arizona Highlands. Records of activities and formal recognition are included in this collection as an adjunct to similar records archived in SHM-MS-38, The Yavapai Heritage Collection.

Identification: SHM MS-43

Language and Scripts of the Materials: English

Biographical History

Elisabeth Ruffner, founding President of Yavapai Heritage Foundation, responded to the national interest in historic preservation with the creation of the National Register of Historic Places. This was due to the Historic Preservation Act of 1966, an act of the U.S. Congress. She initiated a survey of Prescott's history resulting in action by the city in creating a series of ordinances to institutionalize the national and state registers. Prescott's Register was adopted by the council in the form of the publication "Territorial Architecture of Prescott, A.T." as a result of the collection of information by a large cadre of volunteer researchers.



Scope and Content Note

The Prescott City Council appointed Prescott Historical Sites Committee, with volunteer involvement, to institutionalize the preservation movement in Prescott. This was done through the adoption of successive studies and reports evolving into ordinances. The first ordinance adopted was the Townscape Conservation Commission as the city board to administer the ordinance. This collection includes records from the historical advisory committee, the Townscape Conservation Commission and the Prescott Preservation Commission. It also includes 12 linear feet of binders that represent the historic districts in and around the Prescott area including historic building documentation as well as National Historic Register nominations.

Restrictions

None

Conditions Governing Reproduction and Use

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Related Archival Materials & Subjects

[Camp Date Creek \(Ariz.\)](#)

[Chino Valley \(Ariz.\)](#)

[Crown King \(Ariz.\)](#)

[Kirkland \(Ariz.\)](#)

Peavine Trail

[Prescott \(Ariz.\)](#)

Prescott Armory

[Whipple Barracks \(Ariz.\)](#)

Whipple Heights

[Yavapai County \(Ariz.\)](#)

Please also refer to the Yavapai Heritage Foundation Collection, SHM-MS-38, as it is an integral part of this collection relating to historic preservation in the region.



Administrative Information

Custodial History

Accession Number – 2004.076

The materials found within this collection were personally donated by Elisabeth Ruffner to the Sharlot Hall Museum in 2001. The materials were processed and placed into a standardized DACS compliant archival arrangement and organization scheme. The materials were originally cataloged using a non-standardized organization scheme in Document Box 530 and DB 480. A new DACS compliant number was assigned to the collection – MS-43.

Accruals: Note if any more accruals are coming or if accruals happened to the collection.

Description Control

This collection was processed by Elisabeth Ruffner and LaDawn Dalton using *Describing Archives: a Content Standard (DACs)* in 2015.

Container List

Collection: City of Prescott Historic Preservation Ordinances Development Records – SHM MS-43

Dates: 1963-1983, 1998

Scope and Content: The Prescott City Council appointed Prescott Historical Sites Committee, with volunteer involvement, continued through the adoption of successive studies and reports evolving into ordinances to institutionalize the preservation movement in Prescott. These are records of this process (Previously DB 480).

Series 1: City of Prescott Historical Advisory Committee/Background		
Box/Folder	File/Item Description	Date
1.1	Prescott Historical Sites Committee (first name)/Historic Site Review Committee – they recommended Design Review	1971 -1972
1.2	Design Review Study Committee	1975-1976
1.3	Downtown Planning Newspaper Clips	1971-1983
1.4	Newspaper clippings from the time period	1969-1977
1.5	History -- <i>Historic Preservation at the Local Level: A Study of Prescott, Arizona</i> , Master’s Thesis by Steven Joseph Laurent	1998
1.6	Research Material and General Information	1963-1984



Collection: City of Prescott Historic Preservation Ordinances Development Records – SHM MS-43

Dates: 1976-2001

Scope and Content: The first ordinance adopted was to institutionalize historic preservation for the city with the Townscape Conservation Commission as the city board to administer the ordinance. These are records of this process (formerly DB 530).

Series 2: Townscape Conservation Commission		
Box/Folder	File/Item Description	Date
1.7	Minutes, agendas and correspondence	1979-1981
1.8	Ordinances and correspondence related to ordinances	1976-2001
1.9	Preservation Ordinances Development	1982
2.1	Newspaper clippings from the time period	1977-1980
2.2	Newspaper clippings from the time period	1980-1984
2.3	Certified Local Government (The US Department of Interior historic preservation program to allow for federal funding for programs.)	1981-1986
2.4	Correspondence	1976-1978
2.5	Summer Intern Program (The National Trust for Historic Preservation program coordinated with the CLG program and provided funding for the position.)	1977-1978
2.6	Townscape Conservation Commission Records	1976-1979

Collection Title & Number: City of Prescott Historic Preservation Ordinances Development Records – SHM MS-43

Dates: 1982-1999

Scope and Content: Records of the Prescott Preservation Commission and newspaper clippings from the time period (formerly DB 530).

Series 3: Prescott Preservation Commission		
Box/Folder	File/Item Description	Date
2.7	Prescott Preservation Commission Records	1982-1983
2.8	Prescott Preservation Commission Records	1984
2.9	Prescott Preservation Commission Records	1985-1986
3.1	Prescott Preservation Commission Records	1987
3.2	Prescott Preservation Commission Records	1988
3.3	Prescott Preservation Commission Records	1989
3.4	Newspaper Clippings from the time period	1993-1999
3.5	Newspaper Clippings from the time period	1987-1992



Title: City of Prescott Historic Preservation Ordinances Development – SHM MS 43

Dates: 1987 - 2005

Series Scope & Content: This series is in the reference section of the archive under “Historic Districts Section” in white binders. These are summaries of a variety of historic areas.

Series 4: Historic Districts	
Apache Lodge Motel – Historic Building Documentation including a vicinity map, site map, inventory, ADOT report and photographs.	1998
Camp Date Creek – National Register of Historic Places including histories, newspaper articles, maps, letters and inventories.	1991
Chino Valley Historic Resource Survey – includes project methods, research, maps, inventories, historic context, historical-architectural context and references.	August 1995
Courthouse Plaza Historic District Survey and 1864-1900 Prescott Plaza Lot and Store Proprietor Information by Richard Gorby -- includes surveys, photographs, maps, National Register Nomination and inventories	July 1987
Dunning Cabin, Perry Mesa, Mayer- Perry Mesa Archaeological District, Dunning Log Cabin, Mayer, Mayer Apartment	December 1988
Ranger Stations, Depression Era, National Register Nomination-Camp Clover Ranger Station, Rustler Park Fire Guard Station, Big Springs Ranger Station, Gail House/Sycamore Canyon, Mogui Ranger Station, Crown King Ranger Station, Sycamore Ranger Station, Copper Creek Guard Station, Walnut Creek Ranger Station, Pinal Ranger Station, Pleasant Valley Ranger Station, Portal Ranger Station, Sunflower Ranger Station, Lowell Ranger Station, Columbine Work Station, Cima Park Fire Guard Station, Beaver Creek Ranger Station, Canelo Ranger Station, Pinedale Ranger Station, Skeleton Cave, Water Canyon Admin. Site	July 1993
East Prescott Historic District Survey-Street Lamp, N. Alarcon, S. Alarcon, E. Carleton, E. Goodwin, E. Gurley, Moeller, N. Mt. Vernon, S. Mt. Vernon, N. Pleasant, S. Pleasant, E. Sheldon, E. Union, E. Willis	September 1988
East Prescott Historic District Survey Part One-Nomination, N. Alarcon, S. Alarcon, E. Carleton, E. Goodwin, E. Gurley, Moeller, N. Mt. Vernon, S. Mt. Vernon	December 2005
East Prescott Historic District Survey Part Two- N. Pleasant, S. Pleasant, E. Sheldon, E. Union, E. Willis, Street Lamps	December 2005
Fleury’s Addition Historic District- Ash, Garden, Grove, Gurley, Western, Willow	December 29, 1994
Fort Whipple Historic District- Whipple Barracks, National Cemetery Landscape Map, USGS Prescott Quadrangle, Record of Survey,	November 18, 1999



Cemetery Location Map, VAMC Contemporary Sketch Map, Building 107 Main Hospital Details	
Fort Whipple/V.A. Medical Center Historic District National Registration 1999- USGS Prescott Quadrangle, VAMC Contemporary Sketch Map, Record of Survey, Fort Whipple Map 1883, Building 107 Main Hospital Details, Cemetery Location Map, Cemetery Sketch Map, Cemetery Landscape Map, Landscape Map 1942 Sheet 1, Landscape Map 1942 Sheet 2	November 1999, January 1999
Historic Homes at Hassayampa National Register District (Created 2003) Historic Property Inventory Forms	June 2002
Jordan Ranch National Register Nomination 2004 –Sedona, Yavapai County, AZ--- Vegetation Inventory, Sedona Heritage Museum	January 2001
Joslin and Whipple National Register Historic District Prescott, AZ December 7 th , 2000- Arizona, Carleton, Goodwin, Gurley, Maple, S. Mt. Vernon, Virginia, Washington	December 2000
Kirkland Bar and Steakhouse (Kirkland Store) National Register Nomination 1998- Kirkland History, The Traveler, The Kirkland Family, Deeds, Owners, AZ Form	November 1988
Mile High Park Historic District- Idylwild Tract, Map 1927 of Mile High Park, Gail Gardner, Josephine, Keen, Lindberg, Lindwood, Mayo, Oregon, Shasta	September 1999
North Prescott Townsite Historic District- Nominations, Photographs, Carondolet Road, North Cortez Street, Fleury Ave, North Granite Street, East Gurley Street, West Gurley Street, North Marina North McCormick Street, North Montezuma St, East Sheldon St, North Summit Ave, East Willis St, West Willis St.	May 2009
Clubhouse and Poolhouse, Old Hassayampa Country Club	June 2004
Pine Crest National Register Historic District	Nov 2005
Prescott Armory Historic District	August 1994
Residences of Prescott, AZ 1860-1901	May 1973
South Prescott Historic District	June 1998
Santa Fe, Prescott & Phoenix Railway Limestone Canyon District Information on the Peavine Tract	January 1995
West Prescott National Register Historic District	February 2004
West Prescott Historic District Survey	July 1989
Whipple Heights National Register Historic District	December 2000
Yesterday, Today , Tomorrow A Guide to Preserving Your Prescott Home	September/October 2000
Historic Preservation Master Plan for the City of Prescott	December 1997
Territorial Architecture of Prescott	June 1983